New Brunswick Association of Respiratory Therapist
L'Association des thérapeutes respiratoires du Nouveau-Brunswick

500 St. George Street
Moncton, NB, E1C 1Y3

The New Brunswick Association of Respiratory Therapists
Annual General Meeting Minutes

Date: Wednesday, November 26, 2025

Location: Microsoft Teams

1. **Call to order** - Annual General Meeting (AGM) called to order by Jennie Ingalls, President of the NBART at 1214.

2. **Land Acknowledgement** – Land acknowledgment read by Jennie Ingalls.

3. **Quorum report** - The quorum report was given by Troy Denton. Quorum requirements were met.

   - Eligible Members = 452
   - Quorum Requirement = 10% = 45
   - Members Present = 66
   - Members Present by Proxy = 1
   - Total Members Present = 67

4. **Approval of the Agenda – Motion** to approve the agenda made by Barb Richard and seconded by Tony Robichaud. Motion carried.

5. **Acceptance of minutes from November 28, 2024 AGM – Motion** to approve the minutes from the November 28, 2024 AGM made by Pam Trueman and seconded by Emily Kitts. Motion carried.

6. **Business Arising from the Minutes of November 28, 2024 —** No business arose from the minutes.

7. **New Business**

   a. Executive Report – The Executive report was given by Jennie Ingalls, President of the NBART

      - This year has been marked by strategic growth, strengthened partnerships, and ongoing efforts to elevate the respiratory therapy profession in New Brunswick and across Canada. The New Brunswick Association of Respiratory Therapists (NBART) continues to advance its mandate through regulatory excellence and collaboration with key stakeholders.
      - NBART proudly presented this year's Breath of Life Scholarship, supporting members and their families.
      - Building on last year's foundational work, NBART will finalize implementation of the Standards of Practice in the coming year, ensuring they accurately reflect

respiratory therapy practice in New Brunswick. The NBART will also be partnering with other provincial RT regulatory bodies to develop a Code of Ethics to further support and guide respiratory therapists in their professional practice.

- NBART was invited to participate in the provincial primary healthcare planning group, contributing respiratory therapy expertise to shape the future of primary care delivery in New Brunswick.
- Our inclusion in the provincial critical care transport planning initiative highlights the essential role RTs play in high-acuity patient care across the continuum.
- NBART worked closely with the Government of New Brunswick on defining the professional profile and scope of practice for RRTs working in Family Health Teams. This work supports the new Provincial Health Plan and helps integrate respiratory therapy expertise into primary care settings.
- At the national level, NBART continued to contribute to efforts aimed at standardizing and protecting the professional identity of respiratory therapists, ensuring the integrity of the RRT title across jurisdictions.
- Ongoing work with regulatory partners through the National Alliance of Respiratory Therapy Regulators strengths national consistency in standards, professional expectations, and public protection.
- NBART continued its partnership with the Department of Post-Secondary Education, Training, and Labour to create guiding documents for internationally trained respiratory therapists applying for licensure.
- NBART expanded work in aligning licensing and regulatory processes to support movement of RRTs across provinces while maintaining high professional standards.
- A notable increase in applicants, both domestic and international, resulted in increased regulatory workload, including additional assessments and more frequent referrals to the assessment centre managed by our partners, the College of Respiratory Therapists of Ontario.
- Preliminary work has begun to evaluate a possible renaming of the organization to better reflect the role and identity of the NBART.
- NBART is examining opportunities to explore prescribing authority for RRTs in New Brunswick, a future-focused initiative aimed at enhancing patient care and expanding professional capability.
- Collectively, these initiatives reaffirm NBART's commitment to advancing excellence in respiratory therapy practice. As the expectations placed on the NBART continue to evolve, we recognize the need to adapt thoughtfully and plan proactively, including in how we structure and resource our work. We remain dedicated to supporting our registrants, strengthening the profession, and contributing to the health and well-being of New Brunswickers in the years ahead.

b. Registrar Report – Troy Denton gave the Registrar's report.

Membership Report

- Active Members / Membres actifs = 452
- Inactive / Membres inactifs = 44
- Associate / Membres associés = 1
- Graduate / Membres possédant un permis progressif = 4
- Students / Membres étudiants = 38

Registrar/ Executive Director Activities

- President – NARTRB (Whistler, Montreal, Toronto)
- Member - NCF Steering Committee
- Member - NBNHR
- Member – EQual™ Forum
- Member – NARTRB Standards of Practice and Code of Ethics Working Group
- Member - Health Care Professionals & Patients Advisory Committee
- Member - Program Advisory Committee (PAC) member for Pulmonary Rehabilitation Program (Student-Infused)
- Registration Management
- Registration Verifications
- Labour Mobility (AIT)
- Administration of IEHP and Return to Work Assessment Processes
- Continuing Competency Program Audits
- Position Statement, Policy and Rule Development
- Complaints Intake and Investigations
- Database Management
- Website Management
- NARTRB – National Competency Framework Revisions
- EQual Forum meetings
- CNAR Conference 2025 (Calgary)

c. Financial Report — Mike Campbell and Troy Denton presented the financial report to the membership.

d. Committee Reports — Troy Denton presented the committee reports. No complaint investigations, discipline decisions, or fitness-to-practise decisions were reported.

e. Election of Officers and Directors - An election was held for two Director positions.

NBART Board of Directors for 2025-2026

President – Jennie Ingalls
Past President – Francois Maltais
Treasurer – Mike Campbell
Director – Pam Trueman
Director – Janice Collins
Director – Tony Robichaud
Director – Tina Manuel
Public Member – Nathan Ashfield

8. Adjournment – **Motion** to adjourn the meeting made by Stacie Fields . Meeting adjourned at 1253.